



**Denver Fire Department**  
Fire Prevention Division

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## NOTICE

**DATE:** October 6, 2015

**TO:** Owners of Denver Property Containing Conveyances (elevators, escalators, etc.)

**RE:** **2015 CONVEYANCE OPERATIONAL PERMIT**

Please be aware that you have until October 16, 2015, to submit your application for the 2015 Conveyance Operational Permit.

As you were informed in November 2014, this is a new permit that allows maintenance, replacement of components, and repair work to be conducted on conveyances located at the listed facility throughout 2015. It replaces the former system of needing to obtain a separate work permit for every maintenance or repair activity. This system was put into place for the purpose of saving time and expense for property owners and conveyance contractors. (Note: This Operational Permit is not an authorization to operate a conveyance; a separate Certificate of Operation is required for each conveyance.)

The deadline to obtain this permit was March 1, 2015. We have been lenient in working with property owners over these past months, given that it is the initial year of the program, but we can extend the deadline no further than October 16. If an application has not been received by October 16, we will move to the next step, which is to take legal action. This action will result in penalties, including double fees. We have made every effort to avoid this step.

If you have any questions, please contact Conveyance Program Manager Michael Stewart (720-913-3514; [michael.stewart@denvergov.org](mailto:michael.stewart@denvergov.org)).

Thank you.